

GRADUATE STUDENT TRAVEL POLICY

The Department of Exercise and Nutrition Sciences has limited funds to support graduate student travel to meetings. To be considered for ENS travel funding, graduate students must explore and apply first to the following mechanisms for travel funding:

- 1) The student's research mentor: whenever possible, the research should provide support for their student to present data at regional or national meetings
- 2) The UB Graduate Student Association: The GSA has limited funds available for travel to conferences. Applications are due the month before the meeting (<http://gsa.buffalo.edu/conference-funding/>)
- 3) The Exercise Science Grad Student Association Club

To apply for departmental funding, the student must apply no less than **30 days prior to the event** to the Chair and the Associate Chair for Graduate Studies. Applications should be one page or less and provide the following information:

- 1) The Meeting, location and dates of attendance.
- 2) If presenting, the title and format of the presentation (oral, poster, thematic poster, etc)
- 3) Dates and outcomes of requests for funding from the three sources listed above
- 4) If not presenting at the meeting, include one or two paragraphs explaining how this conference will enhance your education and/or research goals.

The amount awarded will depend on the number of requests and the money available, but in general will not exceed \$150 for students who are not presenting and \$200 for students presenting.