HOW TO ADD P163 OR P164 PRINTERS TO YOUR PERSONAL LAPTOP



OPEN THE START MENU FROM

YOUR PERSONAL LAPTOP



TYPE IN 'DEVICES AND PRINTERS'

INTO THE TEXT FIELD



WHEN IN DEVICES AND PRINTERS, IN THE TOP LEFT CORNER YOU WILL SEE A BUTTON THAT SAYS 'ADD A PRINTER'



AFTER YOU CLICK IT, SELECT THE OPTION 'THE PRINTER THAT I WANT

ISN'T LISTED'



CLICK THE OPTION TO ADD USING

THE TCP/IP ADDRESS



IN THE HOSTNAME BOX, TYPE IN THE

NAME OF THE PRINTER----

P163.OT.BUFFALO.EDU,

OR

P164.OT.BUFFALO.EDU,

AND CLICK NEXT

THE PRINTER WILL NOW LABELLED AS THE NAME YOU SET

IT AS. IT WILL APPEAR UNDER PRINTERS AND DEVICES.



→ 小市	Control Panel >	Hardware and Sou	nd > Devices and Printers	✓ ♥ Search Devices and Printers	م
a device A	dd a printer			E 1	0
rices (3)					
		- e	← 🗃 Add Printer		
SKTOP-C9HP9	Surface Pen	Surface Cover	Type a printer name		
nters (6)		_	Printer name: HP Laser/et Enterprise 600 M601 M602 M603 PCL6 Class Driver		
Ý		(Å	This printer will be installed with the HP Laserlet Enterprise 600 M601 M602 M603 PCL6 Class Driver driver.		
Fax	HPFE8D10 (HP ENVY 4500 series)	Microsoft PDF			
specified (1)					
Service			Next Cancel		
10 it	ems				
No.					

AFTER THE PRINTER IS ADDED, CLICK NEXT WHEN PRESENTED THIS OPTION. YOU CAN NAME THE PRINTER WHAT EVER YOU WANT.